

**The Following Policies Were Adopted by the RWD No. 7 Board of Directors Previously
and Are Currently in Effect**

1. Customer Equipment *(adopted 2/12/1997) (Revised 7/13/2023)*

- a. Members are responsible for the safe keeping of their meter can, meter can lid, water meter and valve. Any damage to this equipment causing replacement or repair will be charged to the member.
- b. An assessment of \$100 will be charged to the member's billing account along with any and all costs related to the replacement or repair of said equipment including materials at current market prices plus labor costs to repair or replace.

2. Payment Plan *(adopted 1/10/1996) (Revised 6/17/2024)*

- a. A non-refundable connection fee of \$2,950 and a refundable water meter deposit of \$50 for a total of \$3,000 is due and payable at the time of submittal for a first-time water agreement.
- b. There will be an additional fee for connection if the meter to the water supply line requires crossing a road or alley or requires any excessive installation costs. This additional cost will be determined by the RWD No. 7 Board of Directors.
- c. *A non-refundable connection fee of \$50 and a refundable water meter deposit of \$50 for a total of \$100 is due and payable at the time of submittal for a water agreement transfer from one property owner to a new property owner.*

3. Default in Payment *(adopted 12/13/1995)*

- a. A member who defaults in payment of their water usage, which results in water cut-off and subsequently desires to resume water service, shall pay in full the past due account (\$30 monthly service fee plus any water usage charges)
- b. In addition, the member will pay a reconnection fee of \$80.
- c. Should a member, who is in default for non-payment of water usage sell their property, the new owner may establish water service with RWD No. 7 by paying a refundable water meter deposit of \$50 plus a non-refundable reconnection fee of \$50 for a total of \$100.

4. Membership Cancellation *(adopted 12/13/1995)*

- a. A member, who cancels their membership with RWD No. 7 and subsequently desires to re-establish their membership and water service, shall pay the monthly service fee of \$30 from the date of cancellation until the date of reconnection (for a maximum of 36 months).
- b. In addition, the member must pay a non-refundable reconnection fee of \$80 and a refundable meter deposit of \$50 in order to re-establish their membership and water service with RWD No. 7.

5. Transfer of Benefit Unit with the Sale of Property

- a. If new owner (A) desires water service through RWD No. 7:
The "Assignment and Transfer of Benefit Unit" document should be completed and forwarded to the RWD No. 7 Secretary along with \$100 (*includes a refundable \$50 meter deposit and a non-refundable \$50 connection fee*). The District Secretary will issue a new Benefit Unit Certificate and send to new owner (A).

- b. If there are outstanding water usage bills on said property, any fees would be deducted from the previous owner's meter deposit.
- c. If new owner (A) does not desire water service through RWD No. 7:
New owner (A) must notify RWD No. 7 in writing that such is the case. The "Assignment and Transfer of Benefit Unit" document should be completed and forwarded to the RWD No. 7 Secretary; however, new owner (A) is not required to submit the \$50 water meter deposit or the non-refundable \$50 connection fee). The water meter will either be removed or a lock installed on it to prevent further use of the water plus the monthly water service fee will not be assessed. *District membership privileges will not be allowed unless other active connections to the Delaware County RWD No. 7 are in use by new owner (A).*
- d. In the future, should owner (A) desire water service or desire to sell their property, then the following shall apply:
- i. To Establish Water Service – Owner (A) will notify RWD No. 7 in writing that they desire water service and include a refundable \$50 water meter deposit and a non-refundable \$50 connection fee for a total of \$100 at the time of their request. Owner (A) will then be responsible for payment of the monthly water service fee of \$30 plus the cost of water used each month.
 - ii. To Sell the Property and New Owner (B) Desires Water – Previous owner (A) shall contact the RWD No. 7 for a copy of the "Assignment and Transfer of Benefit Unit" document, complete the document for transfer of ownership to new owner (B). New owner (B) shall forward the "Assignment and Transfer of Benefit Unit" document along with \$100 (refundable \$50 water meter deposit and non-refundable \$50 connection fee) to the RWD no. 7 Secretary, who will issue a new Benefit Unit Certificate to new owner (B).